



November 18, 2022

## **ACTION REQUIRED**

Dear Alcohol Beverage Licensee,

### **REVISED ALCOHOL ORDINANCE**

As of November 15, 2021, the City of Johns Creek Council adopted a new Alcohol Beverage License Ordinance. This was in effort to accommodate businesses desire to expand services to their patrons. With this newly adopted ordinance there are also new requirements for seller/server (pouring permits) – *see Chapter 6, Article V, Division 3, Section 6-142 (j) below.*

*No licensee shall allow any employee or manager required to hold an alcohol seller/server permit to work on the premises unless the employee or manager has in his or her possession a current valid city alcohol seller/server permit. For New Employees, an application for a permit must be made within (5) calendar days of the date of initial employment.*

### **HOW DOES THIS AFFECT MY ESTABLISHMENT?**

Alcohol Beverage Licensees are required to inspect and verify that each employee has in his/her possession a valid city alcohol seller/server permit. The City may perform routine inspections of licensed establishments to insure compliance with the new ordinance. All establishments holding a license for consumption of alcoholic beverages on the premises that dispense, sell, serve, take orders, or handle alcoholic beverages are required to have all employees be 18 years of age or older; and they must apply for and obtain a City alcoholic beverage seller/servers (pouring) permit and pass an approved alcohol awareness training class.

### **HOW TO OBTAIN A PERMIT?**

- Follow or click the link below for the Application **On-line** at <https://www.johnscreekgga.gov/JCGA/Media/PDF-Finance/Revenue/pouring-permit-2015.pdf>
- Fill in/Complete the application, (**DO NOT SIGN the application**) Bring your application to City Hall to sign (in-person) and have notarized by the Revenue Division.
- The **application fee is \$30** and the permit will be valid for (2) years from the date of issuance

-OR-

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- Complete an application for a sellers/servers permit card ***In-person*** at the Revenue Counter inside City Hall at the City of Johns Creek – 11360 Lakefield Drive, Johns Creek, GA 30097
  - Applicants must present a government issued picture I.D., i.e. Valid Driver’s License
  - ***City Hall Revenue Division Hours are 8:00am – 5:00pm, Monday through Friday***
- Pass an approved Alcohol Awareness Training Class (see enclosed list of city approved classes)

**WHAT WILL PREVENT YOU FROM OBTAINING AN ALCOHOL SELLER/SERVER PERMIT**

*Per Chapter 6, Article V, Division 3, Section 6-142(e), any individual seeking an alcohol seller/server permit shall submit to fingerprinting as part of a background investigation by the police department in connection with the application for the permit. No person shall be granted an alcohol seller/server permit who has, within five years of the date of applying for said permit, been convicted of or pled guilty or entered a plea of nolo contendere to any crime involving:*

- Moral Turpitude
- Illegal Gambling
- Felony Possession or Sale of Controlled Substances
- Illegal Possession or Sale of Alcoholic Beverages (including sale or transfer of alcoholic beverages to minors in manner contrary to law)
- Keeping a place of Prostitution
- Pandering
- Pimping
- Public Indecency
- Prostitution
- Solicitation of Sodomy

**\*\*\*No person shall be granted an Alcohol Seller/Server Permit, who at the time of applying, is on parole or probation for any of the criminal offenses identified above.**

**All Seller/Servers at your establishment will need to complete their applications and have them submitted to us in person by Monday, December 19, 2022.**

For additional questions or concerns related to the adopted ordinance, please contact Lauren Ester in the Revenue Division via phone at (678) 512-3209 or email at [lauren.ester@johnscreekga.gov](mailto:lauren.ester@johnscreekga.gov).

Thank you in advance for your immediate attention.

Sincerely,



John Sanders  
Revenue Manager

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## APPROVED ALCOHOL AWARENESS TRAINING PROGRAMS

- Training Institute for Responsible Vendors <http://www.tirv.net/>
- TIPS <http://gettips.com/>
- ServSafe <http://www.servsafe.com/home>
- Evindi – RAS <http://evindi.com/>
- Bloomin’ Brands <http://bloominbrands.com/home/index.aspx>
- Learn2Serve <http://www.learn2serve.com/>
- Communicata Language Services LLC
- Darden Restaurants Responsible Alcohol Service Training Online
- LiquorExam [https://liquorexam.com/Georgia\\_Alcohol\\_Server\\_Seller\\_Training](https://liquorexam.com/Georgia_Alcohol_Server_Seller_Training)

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