



Permit #: _____

HOMEOWNER-CONTRACTOR AFFIDAVIT

The undersigned hereby applies for consideration as a homeowner desiring to perform construction on his/her own real property pursuant to O.C.G.A. § 43-41-17(h) as follows: **A copy of Homeowner's photo ID must be attached to this Affidavit.**

Owner-Occupant's Legal Name: _____

Property Address: _____

Permit Application Date: _____ Permit Type: _____

Project Scope: _____

In making this request for a "homeowner" permit, the undersigned **Owner-Occupant** affirms the following to be true:

1. **I reside or intend to reside in this property, which will not be offered for sale or lease** and will not be offered for use by the public.
2. I am the current owner of record of the property described in the permit application.
3. I will act as my own contractor, **PERSONALLY** providing direct supervision and management of all work not performed by licensed contractors, and I accept responsibility for the work authorized by the approved permit.
4. I understand that I must be present on the job site during all inspections.
5. **I understand that I may not delegate the responsibility to directly supervise and manage all or any part of the work relating thereto to any other person, unless that person is licensed by the State of Georgia and the work being performed is within the scope of that person's license.**
6. I agree to hire **Georgia-licensed contractors** for work that is further sub-contracted. All Plumbing, Electrical, HVAC, and Low Voltage work will require that separate sub-contractor trade permits are obtained before such work begins.
7. I acknowledge that I am responsible for providing the necessary insurance coverages for this construction project, including liability, workers compensation, property damage.
8. I acknowledge that all work must be done in conformity with all other applicable provisions of the building codes adopted by the State of Georgia and any applicable county or municipal resolutions, ordinances, codes, permitting, or inspection requirements.
9. I agree to strictly adhere to the inspection requirements and acknowledge that all required inspections must be performed in an established sequence prior to coverage of the work, and that any work done in violation of the codes must be corrected or may be ordered to be removed.
10. I understand that the City Building Official, inspectors, and/or plan reviewers will NOT provide technical or design assistance or professional building advice to the Homeowner-Contractor.
11. I acknowledge that I am aware that a permit issued under the provisions of applicable statutes, ordinances, and codes may be revoked for false statements or misrepresentation as to the material fact in the application on which the permit was based.
12. I further acknowledge that I am aware that any knowingly false statements made in the permit application will subject said applicant to possible prosecution under Georgia Criminal Code, Section 16-10-71 (False Swearing).

Signature of Owner-Occupant: _____ Date: _____

State of _____, County of _____

Sworn and subscribed before me on _____ (date)

By _____, who is personally known OR proved to me on the basis of satisfactory evidence to be the person who appeared before me.

Notary Public, State of Georgia

Stamp or Seal

WORK TO BE PERFORMED

Check ✓ which types of work your project involves and who will perform it. Choose N/A (not applicable) if there will be no work of that type being done as part of your project. **Every line item must have a checkmark.**

Type of Work	Work I Will Perform Personally	Work to be Performed by Others	Not Applicable (N/A)
Grading			
Demolition			
Foundation			
Concrete (slab/footing installation, patching slab)			
Framing (joists, beams, trusses, walls, stairs, etc.)			
Installing windows and doors			
Insulation			
Drywall (installation & finishing)			
Roofing			
Sheathing			
House wrap			
Trim carpentry and cabinet installation			
Daily on-site supervision of work in progress			
Hiring, scheduling, and paying workers/sub-contractors			
Purchasing materials and supplies			
Scheduling inspections			
Other (<i>explain</i>):			
Work Requiring Separate Trade Permits			
Electrical - (fixtures, receptacles, outlets, wiring, service, e.g.)			
Mechanical - (heating & air conditioning, ductwork, water heater, e.g.)			
Plumbing - (fixtures, plumbing lines, gas lines, water heater, e.g.)			
Low Voltage - (data, security, lighting, e.g.)			

What experience and skills do you have related to the work you'll be managing/performing on this project?

List the Georgia Building Codes that apply to your project:

Will anyone advise or assist you with this project? Yes – Please list below No

Name and Company	Role	Phone