



RECREATION & PARKS ADVISORY COMMITTEE
MEETING AGENDA

February 7, 2012

Taylor Farms Conference Room
12000 Findley Road, Suite 300
<http://www.JohnsCreekGA.gov>

4:00 PM

- A) CALL TO ORDER
- B) ROLL CALL
- C) OPENING REMARKS / ANNOUNCEMENTS
- D) APPROVAL OF MINUTES
 - 1. Consideration of August 2, 2011 Meeting Minutes
- E) APPROVAL OF MEETING AGENDA
- F) PUBLIC COMMENT
- G) REPORTS AND PRESENTATIONS
 - 1. Recreation & Parks Monthly Update – Recreation & Parks Staff
 - 2. Park Association Quarterly Reports
- H) OLD BUSINESS
- I) NEW BUSINESS
 - 1. Review & Discussion of RPAC's priorities to the Parks Master Plan
 - 2. Approval of 2012 Meeting Schedule
- J) OTHER BUSINESS
- K) PUBLIC COMMENT
- L) ADJOURNMENT

CITY OF JOHNS CREEK RECREATION AND PARKS
ADVISORY COMMITTEE MEETING MINUTES

August 2, 2011

The City of Johns Creek Recreation and Parks Advisory Committee held their monthly meeting on Tuesday, August 2, 2011 at 4:00pm. The meeting was held at Johns Creek City Hall, 12000 Findley Road, Suite 300, Johns Creek Georgia in the Taylor Farms Conference Room.

Board Members Present: Larry Buckles
 Peter Hall
 Alan Hill-**Absent**
 Joe Holihan
 Stan Stanfill
 Jim Jones, Chairman-**Absent**

Staff Present: Recreation Mgr. Kirk Franz
 Parks Mgr. Robbie Newton
 City Clerk Joan Jones
 Deputy City Mgr. Harold Boehm
 Asst. City Attorney Scott Haste

OPENING REMARKS: As Chairman Jones was absent, Vice Chairman Larry Buckles presided. He asked for any opening remarks from the board. No remarks at this time.

MINUTES: Board Member Hall made a motion to approve the May 3, 2011 minutes as presented. Board Member Stanfill seconded and the motion carried unanimously.

AGENDA APPROVAL: Board Member Holihan motioned, seconded by Board Member Hall to approve the agenda as presented. There being no discussion, the motion carried unanimously.

No Public Comments made.

REPORTS and PRESENTATIONS: Recreation Manager Kirk Franz reviewed the **R&P Update**, which included the updates on staff recommendations to Chapter 38 as it pertains to the required meeting schedule of the Recreation and Parks Advisory Committee and prohibiting certain acts within the public parks; the grand opening of the Adult Activity Center, officially named the *Park Place at Newtown School*, held July 28th the board informed the City's Volunteer Coordinator, Maggie Barker will have office at the center, with the hours being Monday thru Thursday 9:30am – 3:30pm and the programming/activities have been scheduled and seem to be well received at this point. In addition an update was given on the Summers Farmers Market which is seeing an increase in attendance each week; work continues on the fields at Shakerag Park, anticipating use in the Spring of 2012; the State Swim Meet was held last month in Carrollton, with 74 children represented and the swimmers will be recognized at the August 29th Council Meeting and finally Mr. Franz noted the upcoming "Movies in the Park" and "Fall Festival" and the possibility "Music in the Park" may be rescheduled for October.

Parks Manager Robbie Newton provided an update on minor updates surrounding Newtown Park Dog Park; i.e., trail slope extension, change gate location, and fencing around the old dog park has been removed. In addition, he updated the board on improvements at Shakerag Park are waiting on state approval of the Soil and Erosion Control plan and bond counsel document; a bid was received for the Ocee Park Stairs Project, over budget, this will go thru a re-bidding process next month; six participants enrolled for community service hours, with year to date

hours totaling 477. Mr. Newton reminded the board, he, Kirk and Sunnie will be attending the GRPA Annual Conference in Macon between August 15th – 18th.

Ben Team with **Autrey Mill Nature Preserve** reviewed his monthly report explaining their focus has been on the summer camp season which goes through mid-August. He reviewed the other ongoing programs and the upcoming events for September, October and November. He invited the board to come out and enjoy Autrey Mill.

Brandon Allen provided the following update on activities from **Newtown Parks and Recreation Association**. Summer camps are finishing up along with registration for fall 2011 programs, with the first games scheduled for September 17th. Fall Festival and Picture Day is set for September 10th and the new website is still being developed. He explained website testing will be done this winter and the plan is to implement the new site for the Spring 2012 season. In closing, Mr. Allen reviewed the park improvements made this summer. Mr. Allen noted it has been a useful and valuable tool for the kids' safety and Mr. Newton reported the new lightening predictor at Newtown Park has received the attention of the media. Kirk Franz outlined how the lightening predictor works and how it takes the human judgment out of the equation.

No representative from **Ocee Park Association**, however their report was in tonight's agenda packet for review.

OLD BUSINESS: No Old Business

NEW BUSINESS: No New Business

OTHER BUSINESS: Vice Chairman Buckles inquired about what is next for this board, the lack of attendance, board duties/projects. He asked the RPAC's Master Plan priority list be placed on the next agenda for further discussion and review. There was a brief general discussion of what other cities are doing with the arts, i.e. stages, concerts etc.

PUBLIC COMMENT: No Public Comments

There being no further business Board Member Holihan motioned, seconded by Board member Ball to adjourn. The motion carried unanimously.

Approved:

Attest:

Larry Buckles, Vice Chairman

Joan Jones, City Clerk

CITY OF JOHNS CREEK

RECREATION & PARKS ADVISORY COMMITTEE UPDATE

RECREATION PROGRAMS & EVENTS UPDATE

2011 Division Annual Report

- Draft summary of Division highlights for 2011

On-Line Software for Program Registration & Facility Rentals

- Looking at existing City software and outside vendors who can provide on-line ability to accept program/event registration and park facility rentals.

Park Place at Newtown School

- We average approximately 150 participants at Park Place each week.
- Copy of the current Park Place Post.
- We have approx. 521 email subscribers to our weekly email reminders

2012 Program / Special Event Brochure

- Draft summary of all programs/events planned for 2012

Upcoming Events

- Saturday, March 3 – Opening Day at Ocee Park – Spring Baseball & Softball
- Saturday, March 10 – Opening Day at Newtown Park – Spring Soccer, Baseball, Lacrosse, Tennis, etc.
- Saturday, March 31 – Spring Easter Egg Hunt – Newtown Park

Parks Projects Update

Shakerag Park

- Athletic Fields are complete...growing in currently
- Multi-Purpose Building is complete
- Reclaimed some acreage along the lake area as well as dam area
- Dam has been cleared of all brush and overgrowth
- Emergency road has been constructed
- Pond aerator is installed
- Approximately 100 feet of sidewalk has been added
- Trail design is forthcoming...to be bid in the Spring

Ocee Playground

- Play structure is complete
- Fencing to be added by Optech
- Netting to added prior to baseball season



Newtown Parking Addition

- Design has being implemented by Wolverton and Associates
- Construction is probable this summer
- Could add up to 80 parking spots in front of the Lacrosse Field

Ocee Stairs Project

- Is now complete



Ocee Maintenance Building Upgrade

- Contracted awarded to PLM
- To be completed by end of March 2012

Community Service

- 2011 – 1104 hours, impact of \$11, 040 to the City
- 2012- 44 hours year to date

Autrey Mill Nature Preserve and Heritage Center

Recreation and Parks Advisory Council Report February 2012

2011 Completed Preserve Improvements Data

In 2010, AMNP Inc. generated \$64,645 in programming revenue, and \$625 in non-protected structure facility rental fees. Per the operating agreement between AMNP Inc. and CoJC, 5% of this total (\$3263.50) was to be reinvested in preserve improvements. The following four projects were proposed and approved:

- **Installation of Waterfall at the Historic Star Pond** – The project is complete. The project was completed by approximately 140 volunteer hours and approximately \$400 in donated supplies for a total value of **\$3191.60** ((140 Volunteer Hours x \$19.94) + \$400).
- **Repair and Upgrade of Riparian Pavilion** - The project is complete. The project was completed by 160 volunteer hours and \$300 in donated supplies for a total value of **\$2990.40** ((160 Volunteer Hours x \$19.94) + \$300)
- **Completion of Pole Barn Floor** - The project is complete. The project was completed by 210 volunteer hours and \$7000 in donated supplies for a total value of **\$11,187.40** ((210 Volunteer Hours x \$19.94) + \$7000)
- **Upgrade of Amphitheater Stage** - The project is complete. The project was completed by 160 volunteer hours and \$500 in donated supplies for a total value of **\$3291.60** ((160 Volunteer Hours x \$19.94) + \$500)
- **The Total Value of the above 2011 Preserve Improvements = approximately \$20, 661.** It should be noted that this is only a small portion of the improvements carried out by AMNP Inc.

2012 Proposed Park Improvements

In 2011, Autrey Mill Nature Preserve generated \$65,515.61 in programming revenue and \$3,842.50 in facility rentals. Per the AMNP Inc. / CoJC operating agreement, AMNP Inc. must reinvest 5% of these combined figures into preserve improvements. **For 2012, our obligation is: \$3476.90.**

- **Summerour House Rear Patio** – A stone patio surface will be installed behind the Summerour House. This will add value to rentals of the facility, as well as providing increased programming space. The approximate value of the materials for the project is \$600, and the total labor necessary for the project will be on the order of 200 hours. This represents a total added value of approximately \$4500.
- **Additions to the Trail Network** – The Autrey Mill Nature Preserve is a 46+ acre tract of land. A number of trails serve the middle portions of the preserve; however there is a need for more trails in the southern and northern areas of the preserve. The long range vision of AMNP Inc. includes a perimeter trail so that more areas of the preserve may be accessed by the public. Among other benefits to the perimeter trail is that it will provide access to the historic dam site. The additional trail(s) will be completed by Eagle Scouts in conjunction with the AMNP staff and board of directors. The trail will be broken into sections appropriate in size for the Eagle Scouts working on them. Each 100 yard trail section will encompass approximately 100 volunteer hours, and at least \$500 in donated supplies.

Programming

- Year-end information is available on the attached document: Autrey Mill Nature Preserve Inc. 2011 Year End Programming, Exhibits, and Facility Rental Report.
- Programming in January 2012:

Scheduled Programming

- Preschool Adventure
- Home School Thursday
- Friday Feeding Time
- Animal Exhibit Tours
- Guided Nature Hike
- Member Appreciation Day
- Heritage Docent Information Session

On-Demand Programming

- Scout Programs
- Birthday Party Programs
- Nocturnal Adventure

- February programming will feature our standard scheduled programs (Preschool, etc.), as well as any on-demand programs that are requested. Our feature programs will feature three Valentine's Day oriented programs, two guided hikes and a Valentine's Day Craft program.



a non-profit youth athletic association of Johns Creek

Newtown Recreation RPAC Report- February, 2012

Newtown Recreation is gearing up for the beginning of our Spring 2012 season. Sports/activities include:

Youth baseball, youth soccer, youth lacrosse, tennis and Newtown Tots.

Sports held in the park (subject to non-resident fees) are: youth baseball (all ages, 4-10yrs. old), youth soccer (3-6yr. olds), youth lacrosse (7/8yr. girls, 9/10yr. boys and girls- middle school boys/girls), and tennis (all ages). Practice begin mid-February. The first game is scheduled for March 10th and we should wrap up (weather permitting) by the middle of May.

Our Picture Day is scheduled for Saturday March 3rd.

We are also wrapping up our Winter 2011/12 season. This season we had 68 youth flag football teams and 26 youth basketball teams.



Ocee Park Athletic Association February 7, 2012 Update

OPAA is pleased to start another fantastic season of baseball and softball in the Johns Creek community. We are nearly complete with team assignments and drafts. Practices begin the week of February 6th and opening day for games is March 3rd. The regular season will end on May 18th to coincide with the end of the school year for Fulton County Schools with limited Summer All Stars extended into the mid-Summer months.

This season we are fielding 58 teams (46 baseball and 12 softball) with approximately 650 participants. Of these approximately 78% are Johns Creek residents. Ages for participants range from 5-17 years old.



AGENDA REPORT

To: Honorable Mayor and City Council Members

From: John Kachmar, City Manager

By: Robby Newton, Interim Manager- Recreation and Parks

Date: July 7, 2010

Agenda: July 12, 2010, Council Work Session Meeting----*Placed on the Feb. 2012 for further review/discussion.*

Recommendation: The Recreation and Parks Advisory Committee (RPAC) recommends the following priorities to the proposed Master Plan: The development and/or acquisition of pocket parks and greenways along the central corridor of the City; Develop the utilization of Shakerag Park; Increase staffing as presented in the Master Plan- with such staff provided by an independent contractor to the City; Acquire or develop an Urban Park/City Center thus increasing various programming and classes; Review Association Agreements to develop consistency in the various agreements; and Review and restructure a Fee Schedule to provide for Non-Resident Fees.

Issue: Proposed Master Plan priority recommendations

Basis for Recommendation: The RPAC has reviewed the entire proposed Master Plan over the last several months and feel these six issues are of most importance.

Financial Impact: Will vary based on the scope of implementation.

Background: Proposed Recreation and Parks Master Plan was developed in the last year by the firm of Lose and Associates. The plan is a culmination of their research and community survey.

Alternative Approaches: Choose which recommendations by the RPAC to implement;

Concurrent Review: Not applicable

Attachment(s): None

EXHIBIT "A"

JANUARY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29			

MARCH						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

APRIL						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MAY						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JUNE						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

JULY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

AUGUST						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SEPTEMBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

OCTOBER						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

NOVEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

DECEMBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

2012 MEETING CALENDAR

2012 Council and Work Session Meeting Calendar

- **WORK SESSION ONLY Dates**
A Work Session is scheduled on dates highlighted: they may be canceled by Council if not needed.
- **WORK SESSION AT 5PM followed by COUNCIL MEETING AT 7PM**

■ **Observed Holidays**

- Jan. 2 New Year's Day
- Jan. 16 Martin Luther King Jr.
- Feb. 20 Presidents Day
- May 28 Memorial Day
- Jul. 4 4th of July
- Sept. 3 Labor Day
- Nov. 12 Veteran's Day
- Nov. 22-23 Thanksgiving
- Dec. 24-25 Christmas Eve/Day

■ **Fulton County 2012-2013 School Calendar**

- April 2-6 Spring Break
- May 18 Last Day of School
- August 13 First Day of School
- Nov. 21-23 Thanksgiving
- Dec. 20 -Jan 3 Winter Holiday

Jewish Holiday 2012 Calendar

- April 7-14 Passover
- September 17 Rosh Hashanah
- September 26 Yom Kippur
- December 9 Hanukkah

■ **2012 GMA Conference**
June 23-26, 2012- Savannah, GA

Various Public Meeting Schedule

- RPAC – Meets Quarterly 4:00pm
Feb./May/Aug./Nov.

■ **PC-** Meets 1st Tuesday* 7:00pm
*2nd Tuesday for Jan/Apr/Jul

- CVB - Meets 2nd Tuesday 9:00am
- BZA – Meets 3rd Tuesday 7:00pm

Adopted by Mayor and Council during the November 28, 2011 Council Meeting