

CITY OF JOHNS CREEK
WORK SESSION SUMMARY

November 28, 2011, 5:00pm

The Mayor and Council of the City of Johns Creek held a Work Session on Monday, November 28, 2011 at 5:00pm. The Work Session was held in the Taylor Farms Conference Room at City Hall, located at 12000 Findley Road, Suite 300 in Johns Creek, Georgia 30097. In attendance were Council Members K. Stewart, I. Figueroa, K. Richardson, B. Miller and R. Johnson. Council Member D. McCabe was absent. Mayor Bodker presided. City Manager Kachmar was absent and other Department Heads were present.

Mayor Bodker opened the meeting with the Pledge of Allegiance. He reminded this is a full agenda, there is a need for an Executive Session; however with the Holiday Lighting scheduled between this Work Session and tonight's Council Meeting this will need to take place during the Council Meeting.

Senior Contracts Manager Thomas Henrikson reviewed the contract renewal for **Traffic Signs and Signals** and the **Amendment for Assignment of the CH2M Hill Contract**. He explained the contractor is providing additional support and maintenance which is reflected as the \$8,500 per month increase over the previous year. He informed Council the increase is reasonable for the services provided. Mr. Henrikson and Public Works Director Tom Black clarified the language in the contract regarding priority repairs, job site signage and "standard" street signs. There was a brief discussion regarding the term "like new", Director Black confirmed the signs will be well maintained and or replaced if necessary. This item is on tonight's City Council meeting agenda for consideration. Mr. Henrikson also reviewed a request from CH2M Hill to assign their contact to another entity within their corporation in order to differentiate between their Federal and non-Federal clients. This assignment contract from CH2M Hill, Inc. to CH2M Hill, Engineers, Inc. has no changes to scope or costs for services. Council had no objections to moving this item to the December 12th Council Meeting Agenda.

Finance Director Monte Vavra reviewed the **Ordinance to Amend the 2012 Budget for the Encumbrance Carryovers for 2011**, informing Council the encumbrances are for goods and services contracted in the FY 2011 budget that are on-going. The funds were encumbered for the expenses and will rollover into the 2012 Budget to facilitate payment. A brief discussion was held regarding if any of these funds are going into reserves. Director Vavra explained the reserves are not reflected in this amendment, any reserve fund changes will come later. Council had no objections to moving this item to the December 12th Council Meeting Agenda.

Assistant City Attorney Scott Haste reviewed fees for **Sunday Alcohol Sales Permit**. Mr. Haste reported the referendum to allow Sunday Alcohol sales passed during the November elections and the Ordinance will become effective on December 1st (December 4th is first Sunday). As the City currently administers a \$250.00 fee for Sunday sales for on-premises consumption licensees, there was discussion on whether the fee should also be assessed for retail package licensees. In addition, there was discussion on the purpose of the fee to allow Sunday sales and provisions to provide sufficient notice to licensees, so as not to cause undue hardship. The \$250.00 is consistent with what is currently being charged for consumption on premises permit. There was discussion of Council having this on the December 12th Agenda for further discussion and debate.

Mr. Hastey outlined the timeframe for renewal of the **City Hall Lease**. The current five year lease is due to expire September 30, 2012 and then renewed annually. The renewal includes a 2.5% cost increase which reflected in the current contract. Council Member Stewart asked if the increase was negotiable, due to the current market conditions. Mr. Hastey indicated the increase is part of the current lease agreement and suggested if Council considers negotiating a longer term, costs could be included in the new negotiations. Council recommended negotiating a new lease agreement, for a possible minimum of two years term, with a maximum of five, to check various terms.

Council discussed the Mission Statement for the Charter Commission and Nominees/Appointees. There was discussion on draft statements prepared by Mayor Bodker and Council Member Richardson. Each Council submitted their nominees for the Commission. Mayor Bodker, nominated Bob Frame and Council Members' nominees were as follows: McCabe, *David Kornbluh*; Miller, *David Meskell*; Johnson, *Robert Horne*; Richardson, *Susan Grissom*; Figueroa, *Emmett Shaffer*; Stewart, *Rhonda Wilson*. The Mayor noted there are nine nominees (with the House Delegation choosing Tim Jeanette and the Senate, Cleve Gaddis). As Ms. Wilson currently serves on the Planning Commission, there was a brief discussion on whether Commission members may serve on other boards or commissions. There was Council consensus to move the mission statement for the charter commission and the appointment of nominees to the December 12th Council Meeting for further discussion and consideration.

Deputy City Manager Buzz Boehm briefly announced the City was selected to have "IZO the Snowman". IZO will be traveling around the City attending various Founders' Day events.

Council Member Richardson requested clarification on when Arts on the Creek would be discussed; City Clerk Jones mentioned the item is on the December 12th Work Session.

There being no further business Mayor Bodker adjourned the Work Session.

Approved,

Attest,

Michael E. Bodker, Mayor

Joan C. Jones, City Clerk