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678-512-3200 ~ (fax) 678-512-3303

10700 Abbotts Bridge Road, Suite 190, Johns Creek, GA 30097

## BANNER PERMIT APPLICATION

### INSTRUCTIONS

Only correct and complete applications will be accepted. A completed application will require ONE (1) sketch/drawing/elevation of the banner with dimensions (height & width); And One (1) site plan showing the street address of the property upon which the subject sign is to be located, the proposed location of subject sign on subject property, the distance of the proposed sign from the Right-of-Way, and height of the proposed sign from ground level.

### BUSINESS INFORMATION *(please print)*

Business Address \_\_\_\_\_ Suite \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Business / Subdivision Name \_\_\_\_\_ Business Owner / Manager \_\_\_\_\_ Phone \_\_\_\_\_

### PROPERTY OWNER INFORMATION *(please print)*

Owner: \_\_\_\_\_ Owner/Agent Signature: \_\_\_\_\_

Property Owner Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

### CONTRACTOR INFORMATION *(please print)*

Contractor: \_\_\_\_\_ Contractor License No. \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Will contractor install sign?  Yes  No

### BANNER INFORMATION

Sign Dimension: \_\_\_\_\_ Area: \_\_\_\_\_ Height above grade: \_\_\_\_\_

Located on wall?  Yes  No Located on the ground?  Yes  No *If yes, distance setback from R.O.W.:* \_\_\_\_\_

### APPLICANT SIGNATURE

*I hereby certify that all information provided herein is true and correct and I acknowledge compliance with all requirements of the zoning district. I am aware of Article XXXIII: Signs, and agree to comply with the City of Johns Creek Zoning Ordinance.*

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
 Business Owner or Owner's Representative

#### STAFF ONLY

Approved By: \_\_\_\_\_ Denied By: \_\_\_\_\_ Date: \_\_\_\_\_

Zone District: \_\_\_\_\_ TOTAL FEE: \$ \_\_\_\_\_

Permit No. \_\_\_\_\_ Sticker No. \_\_\_\_\_ Beginning Date: \_\_\_\_\_ Ending Date: \_\_\_\_\_

#### FEES

Per 14 day Period Banners are permitted four (4) such 14 day periods per calendar year	\$25.00
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## DEFINITION:

Banner. A sign other than a flag with or without characters, letters, illustrations or ornamentation applied to cloth, paper, or fabric that is intended to be hung either with a frame or without a frame. Neither flags nor canopy signs are considered banners.

## GUIDELINES / REQUIREMENTS:

- Banners require a sign permit application and can be issued over the counter provided the application is complete.
- Banners are allowed for a period not exceeding fourteen (14) days, with no more than four (4) such fourteen (14) day periods being permitted per calendar year. A banner period may be broken into two (2) non-consecutive one (1)-week banners provided dates are given at time of application.
- Banners shall **not** be more than thirty-two (32) square feet.
- No banner shall be mounted so as to extend above the horizontal plane of the roof where the building wall and roof meet or shall not extend more than five (5) feet above grade when on the ground.
- Banners must be set back ten (10) feet from the Right-Of-Way.
- Banners shall be erected with supports or other means so that they do not sag or become dilapidated.
- Commercial Zoning Districts: In the case of lots which contain multiple Places of Business (i.e. shopping centers/strip malls), each Place of Business shall be allowed a banner.
- Residential Zoning Districts: During the months of May and June, banners in residential zoning districts do not require a permit. However, the fourteen (14) day period shall count toward the maximum four (4) fourteen (14) day periods allowed per year.